

Applying for Pennsylvania Waiver Services Process

The total process when applying for waiver could take anywhere between 4-10 months. We have found in our experience the total process has taken up to 6 months as long as there are no hiccups.

Here are the steps:

- Apply for PA Medicaid (if you do not already have active coverage)
 - Go to <https://www.compass.state.pa.us>: you must register and complete the application; could take up to 60 days for approval. If additional information is needed, the case manager from the CAO office will call
 - If you already have Medicaid, you must call CAO, to change your address to the current address. Change of address can take anywhere from 30-60 days.
 - This must be the address that they will live at. AR1, AR2, Jade House, etc.
- Call PA IEB (Ind Enrollment broker), phone # 1-877-550-4227 to advise you want to apply for Waiver services and schedule the 1st assessment
 - PA600-this is the waiver application form (you may receive a call from a rep)
 - When this is completed, you must select a CHC (Community Health Choices) waiver
 - IEB sends Physician Certification Form to doctor to fill out
 - When the physician fills this out, it must state NFCE eligible
 - MA51 at the bottom of the form, you must mark Personal Care Home eligibility
 - This part could take from 2 weeks to 2 months and this depends on how quickly they get the forms back from the dr.
 - All of the information must be included, proof of ID, letter to prove income eligibility, bank statements, other forms that are required by IEB
- Schedule 1st home visit
 - Once approved by IEB they will send you to the Area of Aging
 - You will receive a call from your local Area of Aging office
- Schedule 2nd home visit with Area of Aging
 - Aging is the ones that determine your level of care
- IEB reviews Physician Certification Forms and all other notes/documentation and then they send the paperwork to the local CAO office
- CAO reviews your waiver application and all of the documentation and they make the decision

If approved – you must set up and select a service coordinator with CHC/MCO company that you selected. They will set up an assessment of their own and then provide approval and service authorization. Then we can admit or start using the waiver services.

- The two services we provide: ResHab and Structure Day

If denied- Then we must appeal the promise and this could take another 4-6 months.

CHC Waiver/MCO companies that we are contracted with are:

AmeriHealth (Lehigh Co.)
Keystone (Buck's Co.)
PA Health & Wellness
UPMC